

Hi NDP Team,

Firstly, thank you all for attending last night's meeting and being so enthusiastic and supportive. There is definitely a buzz being created alongside the NDP!

A few notes from last night.

- 1) Website selected – In Design - ACTION:MH
- 2) Briefing paper/embolden para 2 – print 80 copies. ACTION: MH
- 3) Board headings to be printed in same format as content ACTION:MH
- 4) "I live here" print heading for map. ACTION:MH
- 5) Obtain coloured pin heads and drawing pins. ACTION:MH
- 6) 6 x polyboards to be provided for flags. ACTION:CBJ
- 7) 2 village centre maps to be mounted on polyboards. ACTION:CBJ
- 8) More photos – agriculture/tractors etc ACTION:RG
- 9) More photos everyone. ACTION:ALL
- 10) Check what size board easel will carry. ACTION:RG
- 11) Obtain back up bunting. ACTION:CBJ
- 12) Check refreshment arrangements. ACTION:WH
- 13) And then on Saturday
  - a. Arrive 09.00am
  - b. Build exhibition to include...covering tables, make up each board, mount spare board on easel, place initial flags on board and in "generic" areas.
  - c. Hang bunting
  - d. Starting positions – WH/SH = Door. JK/AB=Environment. MH/CBJ=Housing  
RG/TG/RN=Traffic&transport. DW/RK= Leisure&Tourism. AE/(AH)=Work,local  
economy, education. PH/BJ=Maps (Rotation as/when required)
  - e. Each to collect: Badge & notebook (bring plenty of pens!)

See you Saturday