

KINGS CAPLE PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Thursday 21 November 2013 7.30pm, The Old School, Kings Caple

Present

Jake Keogh (JK) Chair, Harry Waymouth (HW) Vice Chair, Mike Harris (MH), David Williams (DW), Russell Nunn (RN), Andrew Beckett (AB)

Attending

Liz Parry-Jones (LPJ) Clerk, 2 members of the public

1. Representations From the Public

The threat to the bus services serving the area, in particular route 44, was raised. Information regarding a reported defect in the agreement between Herefordshire Council and the developer of the Cattle Market site in Hereford was requested from Cllr Durkin

2. Apologies for Absence

Julie Brandram Jones

3. Declarations of Interest and Requests for Dispensations

None

4. Minutes of the Previous Meetings

Typing errors were noted and corrected.

Resolved: to approve the Minutes of the meetings of 19/09/2013, 01/10/2013, and 14/11/2013

5. Updates of Previous Action Points

Bus Route 44 the latest notification is that this route remains up for review in March 2014. The Parish Council should consider writing to request its retention after the Herefordshire budget consultation meeting on 05/12/13 when further information may be available.

6. Report from Ward Cllr Barry Durkin

Newmarket Street, Hereford: rumours that this is to be reduced in width are false; it is to become a shared surface.

Recent auctions of Herefordshire Council Property: these had been held in London as fees there had been less than local firms.

Herefordshire Council budget: a further £33M has to be saved over the next two years; reserves are approx. £4.6M and not the £15M reported.

Services: Libraries are to be maintained in the market towns but with reduced hours, it is possible that the museums may be put in trust to protect them. Herefordshire Council is looking into opportunities to involve parishes in running services such as local libraries.

Recycling centres: a review of the policy excluding double axel trailers from domestic recycling centres has been requested.

Dementia Care: all chair and Clerks are asked to attend a meeting to discuss an initiative on dementia care in the county.

7. Finance

a. Financial update

There had been no updates since the figure reported on 14/11/13

b. Draft Budget 2014/15

JK presented the draft budget. The predicted balance to be carried forward into 2014/15 was amended to reflect updated estimates of expenditure and income in the current financial year.

Signed

Date

Resolved: to publish the draft budget and to call a Parish Meeting in January 2014 to provide residents with the opportunity to comment on it.

8. Highways

a. **Update from Highways Link Person**

A survey of the village roads has been undertaken by RN and HW; all defects to be reported to Balfour Beatty and tasks to be tackled by the Lengthsman have been identified. A schedule of Lengthsman's tasks has been drawn up from which the priorities are to be identified.

b. **Lengthsman**

The appointment of Terry Griffiths as Lengthsman was noted. The contract between the Parish Council and the Lengthsman was agreed and this is to be sent to Terry Griffiths. The agreement between KCPC and Herefordshire Council was agreed and is to be completed and returned, together with the invoice for the funding.

c. **Matters to be reported to Balfour Beatty**

It was noted that some works had been undertaken to clear the ditches at Sellack Boat and that Herefordshire Council have been in contact with landowners to discuss maintenance responsibilities. HW & RN has produced a list of defects which are to be forwarded to Balfour Beatty.

9. Planning

a. **Comments on New Applications**

None

b. **Decisions by Herefordshire Council**

None

c. **Other Planning Matters**

It was noted that the deadline for the submission of representations on the appeal against refusal of planning consent at Pennoxstone Court Farm is 18/12/13

10. NDP Working Group Report

MH provided information on the designation of Kings Caple as a RA1 settlement in the Core Strategy; as such the target for additional houses in the village over the Core Strategy period is approx.. 11. It is hoped that the questionnaire will be ready for distribution by the start of the new year. The Clerk is to seek confirmation that the Electoral Register cannot be used and to ask if Herefordshire Council are able to provide any assistance. Another 'open day' is proposed to inform residents on the issues within the questionnaire to help people with its completion. The new website is still under construction. To date £1,900 of the grant remains unspent.

11. Publication Policy

The draft Publication Policy had been sent to members prior to the meeting.

Resolved: to adopt the Publication Policy as proposed

12. Supplementary Information

The contents of the Supplementary Information Sheets was noted

13. Items for the Next Agenda

- Budget and Precept 2014/15
- NDP Working Group report

14. Next Meeting

There will be a Parish Meeting on 9th January 2014 and a Parish Council Meeting on 16th January 2014

The meeting closed at 9.55pm

Signed

Date