

KINGS CAPLE PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Thursday 18th September 2014 7.30pm, The Old School, Kings Caple

Present

Jake Keogh (JK) Chair, Harry Waymouth (HW) Vice Chair, David Williams (DW), Russell Nunn (RN)

Attending

Barry Durkin (BD) Ward Cllr, Liz Parry-Jones (LPJ) Clerk,

	Action
1. <u>Apologies for Absence</u> Apologies were accepted from Mike Harris (MH), Andrew Beckett (AB) and Julie Brandram Jones (JBJ)	
2. <u>Declarations of Interest and Requests for Dispensations</u> None	
3. <u>Report from Ward Cllr Barry Durkin</u> Cllr Durkin was not present at the meeting. JK summarised Cllr Durkin's monthly summary which had been sent to members prior to the meeting.	
4. <u>Representations from the Public</u> <ul style="list-style-type: none"> • The latest report from the NDP group was misleading in that it implied that the creation of a Conservation Area was proposed by the consultants when this was not in fact the case. There has been no dialogue with the landowners whose land would be included. • There was concern that no return fares are available on some of the bus services • Two street lights in Caple Avenue are permanently on. 	
5. <u>Minutes of Previous Meetings</u> Resolved: to approve the Minutes of the meetings on 10th July as drafted JK signed the Minutes.	
6. <u>Update on Action Points</u> All action points to be covered under agenda items.	
7. <u>Finance</u> <ul style="list-style-type: none"> a) Financial Update It was noted that the bank balances as at 13th August (the latest available statements) were: Current Acc £5,321.64 Parish Plan Acc £3,657.44 b) Invoices Resolved: to approve the payments listed in the schedule (see below) c) Finance Working Group Resolved: to appoint JK and AB and to ask RN if he wishes to join the group 	JK
8. <u>Highways</u> <ul style="list-style-type: none"> a) Report from Highways Link Person HW reported on the findings of a survey carried out earlier in the day. Several areas have been repaired or resurfaced/dressed in recent weeks but further 	

Signed.....

Date.....

Chairman

potholes have been identified. New guidance and information for riparian owners has been produced by Balfour Beatty & Herefordshire Council and once finalised should be provided to all landowners.

A member of the public raised the following concerns

- A recently resurfaced stretch has been damaged since by a Balfour Beatty vehicle
- New potholes have appeared at Quarry Dip
- New damage to the road surface just before Hoarwithy bridge
- There is a blocked drain just above the entrance to Aramstone Estate

b) Lengthsman

HW to produce schedule for the next works order. Lengthsman to be asked to quote for specific project works.

c) Defects to be reported to Balfour Beatty

As above and in HW survey results.

HW

9. Bus Services

The new time tables started on 31st August and are displayed on the notice board

10. Community Speed Watch

JK gave overview of the scheme. The NDP questionnaire results showed 48% of respondents felt vehicle speeds in the parish were not a problem. Members expressed the opinion that as much of the traffic was locally generated a locally based programme of advice and information may prove more effective and require less resources.

Resolved: not to apply to join the Community Speed Watch Scheme

11. Planning

- a) Comments on new applications
No new applications
- b) Recent decisions by Herefordshire Council
There had been no new decisions since the last meeting
- a) Other planning matters
None

12. Neighbourhood Development Plan

JK provided a summary of recent activity. A recent update on progress had been circulated to members prior to the meeting.

13. Letters from Monitoring Officer

It was noted that four members had received letters from the Monitoring Officer, replies have been sent.

14. Information Sheets and Correspondence

Recent correspondence was noted.

15. Items for the Next Agenda

- Budget 2015-16.

The meeting closed at 8.34pm

Signed.....
Chairman

Date.....

Payments Approved at the Meeting
18th September 2014

Payee	Details	Budget heading	Net £	VAT/PAYE £	Gross £
Old School Fund	Venue hire NDP meetings x7	NDP	85.00	0.00	85.00
	Venue hire PC meetings x5	Meeting rm hire	36.25	0.00	36.25
	Venue hire PC meeting	Meeting rm hire	30.00	0.00	30.00
Grant Thornton	Audit 2014	Audit	125.00	25.00	150.00
PAYE	06/07/14 – 05/10/14	Clerk salary			84.00

Signed.....
 Chairman

Date.....